

Move in/Move Out Cleaning Checklist

General Tasks:

- ☐ Remove cobwebs from corners, ceilings, and walls.
- ☐ Dust and wipe down all reachable surfaces, including baseboards, window sills, and ledges.
- ☐ Clean light switches, doorknobs, and electrical outlets.
- ☐ Wipe down doors and door frames.
- ☐ Vacuum or sweep and mop all floors throughout the house.

Kitchen:

- ☐ Clean inside and outside of all kitchen cabinets and drawers.
- ☐ Wipe down countertops and backsplash.
- ☐ Clean and disinfect the sink, faucet, and drain.
- ☐ Clean inside and outside of major kitchen appliances (oven, refrigerator, dishwasher).
- ☐ Wipe down exterior of other appliances (microwave, toaster, etc.).

Bathrooms:

- ☐ Scrub and disinfect showers, bathtubs, and tiles.
- ☐ Clean and disinfect toilets, including behind and around them.
- ☐ Wipe down bathroom cabinets and drawers.
- ☐ Clean and polish mirrors.
- ☐ Clean and sanitize sinks and faucets.
- ☐ Remove soap scum and grime from surfaces.

Bedrooms and Living Areas:

- ☐ Dust and wipe down all surfaces including shelves, furniture, and other items.
- ☐ Vacuum or mop floors (carpets, hardwood, or other flooring types).
- ☐ Clean inside closets and cabinets, if applicable.
- ☐ Clean and wipe down blinds or window treatments.
- ☐ Clean light fixtures and ceiling fans.

Additional Tasks:

- ☐ Clean interior windows and window sills.
- ☐ Wipe down and sanitize switch plates, door handles, and knobs.
- ☐ Remove stains or marks on walls (if permitted).
- ☐ Clean and dust any built-in shelves or wall units.
- ☐ Dispose of any remaining trash or unwanted items.

Outside Areas (if applicable):

- ☐ Sweep or pressure wash patio/deck.
- ☐ Clean exterior of windows and doors.
- ☐ Remove any debris or cobwebs from the entryway.

This checklist offers a detailed guide for move in/move out cleaning services, ensuring the property is thoroughly cleaned and ready for new occupants or handover. Adjustments can be made based on the specific needs of the property.